Loan Presentment Request

Instructions Page

Purpose

PFIs must use this form to request Loan Presentment for Mortgage Loans in accordance with MPF® Traditional Selling Guide Chapter 11, MPF Xtra® Selling Guide Chapter 11, and MPF Government MBS Selling Guide Chapter 4.

Preparation

- **When:** The PFI must complete the form prior to delivering a Mortgage Loan.
- **Who:** This form must be completed by an employee of the PFI who is specifically designated on the most recent Delegation of Authority.
- **How:** The form may be completed in PDF or electronically on the eMPF® website.

Submission

- **When:**
  - Via eMPF website – This form may be submitted 7 days per week, including holidays, between 6:00 A.M. and 8:00 P.M. Central Standard Time, unless system maintenance is necessary and the eMPF website is unavailable.
  - Via secure email - This form may be submitted via secure email will be accepted any time and will be processed each Business Day between 8:30 A.M. and 3:30 P.M. Central Standard Time.
- **How:** The PFI must submit the form electronically via the eMPF website or via secure email to MPF-Help@fhlbc.com.
- **To Whom:** The form must be submitted to the MPF Service Center. The Servicer should retain a copy of the completed form for their own records.

Additional Guidance

For questions or assistance in completing this form, please call the MPF Service Center at 877-FHLB-MPF (877-345-2673).

Helpful Hints

During non-business hours and on holidays and weekends, MPF Service Center staff will not be available to provide assistance to PFIs who may experience problems with Loan Presentment. If problems occur, PFIs will need to contact the MPF Service Center for assistance the next Business Day.

When the data is initially unavailable, estimated values should be entered in order to avoid rejection by the Credit Enhancement system. Estimated data should be updated with accurate values as it becomes available. All of the required data must be accurate and complete at the time the Mortgage is funded or purchased.

Please note that as of 3/9/2020, fields marked with an asterisk symbol will no longer be required on interactive loan presentments and will not appear on the interactive form within the eMPF website

Instructions of each Field

PFI Information

Date Submitted:	The date that the Loan Presentment Request (Form OG3) is submitted to MPF Service Center.
PFI Name:	The name of the Participating Financial Institution.
PFI Number:	The identification number assigned to the PFI under the MPF Program.
PFI Loan Number:	The loan number the PFI has assigned to the loan.
Submitted By:	The person who has been approved to submit the Loan Presentment Request (Form OG3).
MC Number:	Master Commitment number under which the loan will be delivered. If the loan is part of a sample submitted during the PFI approval process, leave blank.
Universal Loan Identifier:	Universal Loan Identifier (ULI) for each HMDA-reportable application.

Borrower Information

Borrower:	The primary Borrower's first and last name.
Ethnicity:	The ethnicity of the Borrower: 1= Hispanic or Latino (including applicable subcategory) 2= Not Hispanic or Latino 3= Borrower did not wish to identify 4= Ethnicity of the borrower is collected on the basis of visual observation
Race/National Origin:	The race or national origin of the Borrower: 1= American Indian or Alaska Native 2= Asian (including applicable subcategory) 3= Black or African American 4= Native Hawaiian or Other Pacific Islander (including applicable subcategory) 5= White 6= Borrower did not wish to identify 7= Ethnicity of the borrower is collected on the basis of visual observation or surname
Gender:	The gender of the Borrower: 1= Male 2= Female 3= Borrower did not wish to provide this information 4= Gender of the borrower collected on the basis of visual observation or prefix
Age:	The Borrower's age in years.
Date of Birth:	The Borrower's date of birth.

Co-Borrower Citizenship/Residency:	US Citizen Permanent Resident Alien Non-Permanent Resident Alien
Monthly Income:	The Borrower's total gross monthly income used to qualify for the loan.
Social Security Number:	The Borrower's nine-digit social security number.
Borrower FICO® Score:	The Borrower's primary credit score derived from Fair Isaac Company's (FICO) score model. Use the following criteria to determine the primary score for the Borrower: • If 3 usable credit scores are obtained, use the middle score. • If 2 usable credit scores are obtained, use the lower score. • If 1 usable credit score is obtained, use that score. If no FICO score is available, enter one of the following: • 002 = Thin File – insufficient credit data available to calculate a FICO score. • 001 = No File – no credit data available to calculate a FICO score. For additional information, refer to Selling Guide Chapter 5.
Borrower FICO® Score Source:	The credit repository from which the Borrower's primary score was obtained
Self Employed:	Any Borrower who owns at least twenty-five percent (25%) of a partnership or corporation or is a sole proprietor. Indicate "Yes" if the Borrower or any co-Borrower is self-employed. Y = Yes, self-employed N = No, not self-employed
Co-Borrower:	The Co-Borrower's first and last name
Ethnicity:	The ethnicity of the Borrower: 1 = Hispanic or Latino (including applicable subcategory) 2 = Not Hispanic or Latino 3 = No Information provided or borrower did not wish to identify 4 = Ethnicity of the borrower is collected on the basis of visual
Race/National Origin:	The race or national origin of the Borrower: 1= American Indian or Alaska Native 2= Asian (including applicable subcategory) 3= Black or African American 4= Native Hawaiian or Other Pacific Islander (includin applicable subcategory) 5= White 6= Borrower did not wish to identify 7= Ethnicity of the borrower is collected on the basis of visual observation or surname

Gender:	The gender of the Co-Borrower: 1= Male 2= Female 3= Co-Borrower did not wish to provide this information 4= Gender of the Co-Borrower collected on the basis of visual observation or prefix
Age:	The age of the Co-Borrower in years
Date of Birth:	The Co-Borrower's date of birth
Co-Borrower Citizenship/Residency:	US Citizen Permanent Resident Alien Non-Permanent Resident Alien
Monthly Income:	The total gross monthly income from all Co-Borrowers used to qualify for the loan
Social Security Number:	The Co-Borrower's nine-digit social security number
Co-Borrower FICO® Score:	The Co-Borrower's primary FICO score (see Borrower Fico Score above for instructions).
Co-Borrower FICO® Score Source:	The credit repository from which the Co-Borrower's primary score was obtained (see Borrower FICO Score Source)
Total Number of Borrowers:	Total number of all Borrowers who are responsible to repay the Note; the Borrower plus all Co-Borrowers.
NextGen FICO®:	The Fair Isaac Company's "Next Generation" FICO score model was used to derive the "FICO score" provided for all Borrowers. Y = Yes, NextGen FICO score was used N = No, NextGen FICO score was not used
Self Employed:	Any Borrower who owns at least twenty-five percent (25%) of a partnership or corporation or is a sole proprietor. Indicate "Yes" if the Borrower or any Co-Borrower is self-employed. Y = Yes, self-employed N = No, not self-employed
First Time Buyer:	For purchase loans only, any Borrower on the loan who is buying the property, will reside in the property and has not owned a home in the previous three (3) years. Y = Yes, First Time Homebuyer N = No, not a First Time Homebuyer

Loan Statistics

Loan Origination Source:	The business source that wholly or partially originated the Mortgage Loan: • Retail – The PFI or its Affiliate. The Mortgage is originated, processed and closed entirely by staff employed by the PFI or its Affiliate. • Broker – A business source that takes the Application, collects initial credit documentation and delivers the application package to the PFI for a fee. The PFI or its Affiliate processes, closes and funds the loan. • Correspondent – A business source that processes, closes and funds a loan in its own name and sells the Closed Mortgage to the PFI or its Affiliate.
Loan Application Date:	The date the Originator received the application from the Borrower for the Mortgage Loan that would trigger the Truth in Lending disclosure.
MERS MIN:	The mortgage identification number (MIN) that is used in the Mortgage Electronic Registration System (MERS) to track a loan's assignment to a Servicer. The MIN will be a loan's identifier throughout the life of the loan even if ownership or servicing rights are transferred. If the loan is registered in MERS, supply the MIN.
Loan Plan Type:	The loan plan type under which the Mortgage Loan was documented, underwritten, and closed: • LT01 = Conventional • LT02 = FHA • LT05 = VA • LT06 = Construction/Permanent • LT08 = RHS Section 502 • LT09 = HUD Section 184
Loan Purpose:	The purpose for which the Mortgage Loan proceeds will be used: • 1 = Purchase • 2 = Cash-Out Refinance • 3 = Limited Cash-Out Refinance • 4 = Rate-Term Refinance or No Cash-Out Refinance (including Expedited (streamlined) Refinances)
Occupancy:	The occupancy status of the Mortgaged Property: 1 = **Primary** - A Borrower's Primary Residence. 2 = **Second Home** - A residential property 　(1) owned by the Borrower in addition to a Primary Residence 　(2) occupied by the Borrower for some portion of the year. 3 = **Investment Property** - A residential property 　(1) owned by the Borrower but 　(2) not occupied by the Borrower.

Loan Features:	• FHLB AHP – An FHLB Affordable Housing Program subsidy used to finance the purchase or construction of an owner-occupied property that serves a household at or below 80% of the area median income. The Loan Presentment Request (Form OG3) must be faxed to 877-329-4673 to deliver an AHP loan. • ∗FHLB CICA – A Mortgage partly or fully funded through a FHLB non-AHP Community Investment Cash Advance (CICA) program(s). The Loan Presentment Request (Form OG3) must be faxed to 877-329-4673 to deliver a CICA loan. **(FHLB CICA not available under MPF Xtra)**
Loan Type:	The type of loan as indicated by the MPF product: Closed – all other Closed Loan products

Product Type:	The product type for the loan related to its type and term:
	
	For Conventional Loans:
	    FX15 = 15 year – 60 to 180 month loan term
	    FX20 = 20 year – 181 to 240 month loan term
	    FX30 = 30 year – 241 to 360 month loan term
	For Government Loans:
	    GL15 = Government 15 year – 60 to 180 months loan term
	    GL30 = Government 30 year – 181 to 360 months loan term

Term:	The entire loan term in months (060 to 360), as specified in the Note
Note Rate:	The interest rate on a Mortgage Loan as specified by the terms of the Note.
Original Loan Amount:	The loan amount on the Note
Appraised Value:	The estimated value of a Mortgaged Property based on a current Appraisal.
Sales Price:	The purchase price agreed upon between the buyer and seller of a Mortgaged Property, less any ineligible seller contributions or concessions.
Note Date:	The date of the Note
LTV:	Loan-to-Value Ratio, expressed as a percentage, of the original loan amount of a Mortgage Loan (the numerator) to lower of the appraised value or sales price of the related Mortgaged Property (the denominator). The data delivery format for the LTV is X X X.X X X (3 decimal places). See Selling Guide Chapter 2 for information on LTV calculation for Mortgage underwriting and eligibility purposes
Subordinated Financing:	Also known as "secondary financing", any mortgage or other lien on the Mortgaged Property that has priority lower than that of the first Mortgage, which is being delivered to the MPF Bank: Y = Yes, the property has a subordinate mortgage loan(s) (this includes a Home Equity Line of Credit (HELOC) with a zero balance). N = No, the first Mortgage is the only loan secured by the Mortgaged Property.

TLTV:	The Total Loan-to-Value Ratio, expressed as a percentage, of the original loan amount of a Mortgage Loan plus any other loans secured by the Mortgaged Property (the numerator) to the lower of the appraised value or the sales price of the related Mortgaged Property (the denominator). If the Subordinate Financing is a Home Equity Line of Credit (HELOC), include all outstanding mortgage debt on the Mortgaged Property, including the full Home Equity Lines of Credit (HELOC), even if unused (see requirements of Selling Guide Chapters 2). The data delivery format for the TLTV is X X X.X X X (3 decimal places). See Selling Guide Chapter 2 for information on TLTV calculation for Mortgage underwriting and eligibility purposes.
Housing Expense Ratio:	The total of the monthly housing expense ratio, as defined in Selling Guide Chapter 5.
Total Debt Ratio:	The total debt ratio, as defined in Selling Guide Chapter 5. **Cannot exceed 43.00% for manually underwritten Mortgages. Or Mortgages underwritten utilizing Desktop Underwriter® (DU®) or Loan Prospector (LP), and qualified per the MPF Portfolio Product guidelines.**
MI Premium Source:	Borrower Lender
PMI %:	The percentage of private mortgage insurance coverage, if applicable.
PMI Company:	The name of the private mortgage insurance company providing the private mortgage insurance coverage, if applicable. 00 = No MI 01 = Radian Guaranty, Inc. 04 = Enact (Formerly known as, Genworth Mortgage Insurance Corporation, Genworth Financial Inc.) 05 = Arch Mortgage Insurance Company 10 = Mortgage Guaranty Insurance Corporation 11 = PMI Mortgage Insurance Co. 12 = Republic Mortgage Insurance Company 17 = United Guaranty Residential Insurance Company (United Guaranty Corporation) 23 = Essent Guaranty, Inc. 24 = National Mortgage Insurance, Co.
Agency Case Number or MI Certificate Number:	• For Government Loans, provide the applicable Agency Case number. • For Conventional Loans, where Mortgage Insurance (MI) is required, provide the MI Certificate number.

*Documentation Type:	For Conventional Loans delivered under an MPF Traditional Product, provide the level of income and employment documentation used to qualify a Borrower on a loan based upon the time period covered by the documentation.
	• 7 = Expedited (streamlined) refinance documentation (as defined by Selling Guide Chapter4.7.1)
	• 8 = 24 months or more income/employment verification
	• 20 = 24 months or more income/employment verification & tax transcripts acquired using IRS Form 4506-T
	Note: The use of the Documentation Types 5 and 6 below is permitted only when:
	    ○ The loan has been underwritten utilizing DU or LP; and
	    ○ The loan is wholly eligible and documented in compliance with the origination, underwriting and documentation requirements of the MPF Xtra product as set forth MPF Xtra Manual, as it amends and supplements the MPF Program and Selling Guides.
	• 5 = 11 months or less income/employment verification with output certificate from an approved AUS
	• 6 = 12 to 23 months income/employment verification only with output certificate from an approved AUS
	The Documentation Type used should reflect the lowest level of income and employment documentation obtained for any borrower, regardless of the level or documentation permitted by DU or LP.

Asset Verification:	The assets needed to cover the down payment, Closing costs, and reserves (if applicable) are verified with documentation in the Mortgage File. ***Required for Purchase transactions and all transaction types with a second home property type.*** Y = Yes, assets are verified. N = No, assets are **not** verified.
Automated Underwriting System (AUS)/Decision:	If the loan has been underwritten with the aid of an approved automated underwriting system and received a decision, provide the name of the approved AUS and its decision, where DU is Fannie Mae's Desktop Underwriter and LP is Freddie Mac's Loan Prospector. Loans that do not meet the requirements of Selling Guide Chapter 4.2.1 may be manually underwritten and must meet the requirements of the Selling Guide. 1 = DU Approve/Eligible 9 = LP Accept (FHA/VA) 2 = DU Approve (FHA/VA) 10 = LP Caution 3 = DU Refer/Eligible 11 = LP Refer (FHA/VA) 4 = DU Refer (FHA/VA) 13 = None (No AUS used – a 5 = DU Refer with Caution manually underwritten loan) 7 = LP Accept Plus 15 = DU Approved/EA-I Eligible 8 = LP Accept

AUS Certificate Number:	If the loan has been underwritten with the aid of an approved Automated Underwriting System (AUS) and received a decision, provide the approved AUS certificate number.
	The AUS certificate number is required for MPF Xtra→ loans with an AUS Decision of 1, 3 or 5. Note that Conventional Loans delivered under the MPF Xtra product with a manufactured home property type must be underwritten and approved through Desktop Underwriter. For all other Conventional Loans (non-Xtra product), provide the AUS certificate number for all Loans that are not manually underwritten (where AUS Decision = 1, 7 or 8).
Appraisal Type:	For Conventional Loans only, provide the appraisal form used to compile the Appraisal report:
	04 =
	- FNMA Form 1004 / FHLMC Form 70 (Uniform Residential Appraisal Report), - FNMA Form 1025 / FHLMC Form 72 (Small Residential Income Property Appraisal Report), - FNMA Form 1073 / FHLMC Form 465 (Individual Condominium Unit Appraisal Report); and - FNMA Form 1004C / FHLMC Form 70B (Manufactured Home Appraisal Report)
	06 =
	- FNMA/FHLMC Form 2055 (Exterior-Only Inspection Residential Appraisal Report) with output certificate from an approved AUS; and - FNMA Form 1075 / FHLMC Form 466 (Exterior-Only Inspection Individual Condominium Unit Appraisal Report) with output certificate from an approved AUS
	10 =
	- FHLMC Form 2070 (Loan Prospector Condition and Marketability Report) with output certificate from an approved AUS; and - FNMA Form 2075 (Desktop Underwriter Property Inspection Report) with output certificate from an approved AUS
Appraisal Document File Identifier:	**For use under the MPF Xtra product - This field is required for all Mortgages with an Application Date on or after December 1, 2011, that are delivered on or after March 19, 2012.**
Temporary Buydown:	A temporary reduction in the Note Rate and the monthly Principal and Interest Payment during the initial years of the Mortgage Loan with funds advanced to the lender by the Borrower or a third party (see Selling Guide Chapter 2 for more information):
	Y = Yes, the loan has a temporary buydown
	N = No, the loan does not have a temporary buydown

Special Feature Codes:	Provide applicable codes per Master Commitment. For the MPF Xtra product, provide the applicable code for Flood Insurance Coverage: • SFC170 = Flood Insurance, Mortgaged Property located in Asfha • SFC175 = Flood Insurance, Mortgaged Property not located in a SFHA • SFC180 = No Flood Insurance, Mortgaged Property is not located in a SFHA.
Special Housing Goals Loan:	PFIs should not change this field to provide any data other than 'No'.
*Anti-Predatory Lending (APL) Category:	CV = Covered Loan (per Exhibit A) HL = Home Loan (per Exhibit A) NO = None of the above In addition to the eligible Covered and Home Loans categories listed above, Selling Guide Exhibit A includes a category designated as High Cost Loans. **Loans in this High Cost Loans category are ineligible for delivery under the MPF Program**. See Program Guide Chapter 7 and Exhibit A for eligible Covered and Home Loans and ineligible High Cost Loans.
HOEPA Status:	Indicates whether a loan is covered by the Homeownership and Equity Protection Act (HOEPA). Y = Yes, the loan is subject to HOEPA N = No, the loan is not subject to HOEPA
Rate/APR Spread:	For Mortgages with an Application date prior to October 1, 2009 and Closing date prior to January 1, 2010, provide the spread between the annual percentage rate (APR) on a Mortgage and the rate on Treasury securities with comparable maturity periods. Must be delivered where the Rate/APR Spread is greater than or equal to 3% for the first lien.
*Higher-Priced Mortgage Loan Status:	For Mortgages with an Application date after October 1, 2009 or any Mortgages with a closing date after January 1, 2010, indicate whether a loan is a Higher-Priced Mortgage Loan. Y = Yes, the loan is a Higher-Priced Mortgage Loan N = No, the loan is not a Higher-Priced Mortgage Loan
Average Prime Offer Rate/APR Spread:	Required for Mortgages with an Application date after October 1, 2009 and or any Mortgages with a closing date after January 1, 2010, the spread between the annual percentage rate (APR) on a Mortgage and the Average Prime Offer Rate for fixed rate loans as published by the Federal Financial Institutions Examination Council (FFIEC). Mortgages are not eligible where the Average Prime Offer Rate/APR Spread is greater than or equal to 1.5%. PFIs may use the following link to FFIEC's calculation page[1] : https://www.ffiec.gov/ratespread/newcalc.aspx (Note - PFIs that use the FFEIC on-line calculator and where the calculator outputs "NA" may input a '0.00' value in this field)

Property Information

Property Address:	The full street address of the Mortgaged Property (if the Mortgaged Property's address includes a unit number, the unit number <u>must</u> be included).
City:	The full city name in which the Mortgaged Property is located.
State:	The two-letter designation for the Mortgaged Property state.
ZIP Code:	The five digit postal ZIP code. If the four-digit suffix ZIP code is available, supply the full nine-digit ZIP code.
Property Type:	A description of the Mortgaged Property as supported by the Appraisal and title policy: • PT01 = Single Family Residence (attached or detached) **including** Deminimus PUDs • PT04 = Two-Unit Property • PT09 = Three-Unit Property • PT10 = Four-Unit Property • PT11 = Manufactured Housing **even if the land is classified as a condominium or PUD in the title insurance policy and/or Appraisal**. *If the property type is Manufactured Housing, the Manufactured Housing Information must be completed.* • PT13 = Planned Unit Development (PUD) **Existing Project** • PT14 = Planned Unit Development (PUD**) New Project** • PT15 = Condominium: Limited Review • PT16 = Condominium (Established Project): Manually Reviewed or CPM • PT17 = Condominium (New Project): Manually Reviewed or CPM • PT18 = Condominium: Fannie Mae approved (1028 or PERS) • PT19 = Condominium: FHA approved project
Manufactured Housing Information:	***Prior Occupancy Status** – Indicates whether the manufactured home is new or has been previously occupied: N = New; the manufactured home was never occupied U = Used; the manufactured home was previously occupied **Number of Units** – Indicates the number of sections or units that make up the manufactured home: D = Double-Wide; the manufactured home delivered to the home site in two (2) sections M = Multi-Wide; the manufactured home delivered to the home- site in three (3) or more sections ***Loan-to-Invoice (LTI) Ratio** - Loan-to-Invoice Ratio or LTI, expressed as a percentage, of the Original Loan Amount of a Mortgage Loan (the numerator) to the dealer's invoice price of the related manufactured home (the denominator). ***Year Built** – Year the manufactured home was constructed

The following section applies only if the Mortgaged Property has more than one unit. These fields must be completed for all 2, 3 and 4 unit property types.

Unit #1, #2, #3, & #4:	
# Bedrooms:	For each non-owner occupied unit, if any, indicate the number of bedrooms. Leave blank for the unit occupied by the Borrower(s), always Unit #1. If the Borrowers occupy additional units, the number of bedrooms for those additional owner occupied units is required.
***Owner/Occupied:**	For each unit of the Mortgaged Property indicate the occupancy status: Y = Owner-occupied N = Not owner-occupied
Rent Level:	For each non-owner occupied unit, indicate the amount of monthly rent, if any, in whole dollars. Leave blank for the unit occupied by the Borrower(s), always Unit #1. If the Borrowers occupy any additional units, an estimated rent level for those additional owner occupied units (Unit #2, 3 and 4) will still be required.
***Rent + Utilities:**	For each non-owner occupied unit, enter the amount of monthly rent plus the cost of any utilities paid as part of the rent, such as heat, electricity and gas. Leave blank for the unit(s) occupied by the Borrower(s).
***Unit #1, #2, #3, & #4** ***Affordable Category:**	For each property type, select as follows: |	2-Unit Property	3-Unit Property	4-Unit Property
---	---	---	---
Unit #1	Leave Blank	Leave Blank	Leave Blank
Unit #2	Select 'No'	Select 'No'	Select 'No'
Unit #3	Leave Blank	Select 'No'	Select 'No'
Unit #4	Leave Blank	Leave Blank	Select 'No'	

Additional Information

If the following data is provided, it may improve the Credit Enhancement.

Cash Reserves at Closing:	The funds remaining after all Closing costs and expenses of the loan transaction have been satisfied.
# of Months Reserves at Closing:	The cash reserves divided by the total monthly housing expense.
PITI Payment Amount:	The total monthly housing expense Mortgaged Property, including principal, interest, real estate taxes and the applicable homeowners insurance, primary mortgage insurance and homeowners' association dues.
Total Other Debt:	The total monthly debt as defined in Selling Guide Chapter 5.16.3, not inclusive of the housing debt.

Closed Loans

Principal & Interest Amount:	The Principal and Interest Payment specified in the Note and necessary to fully amortize the loan.
Outstanding Loan Balance:	The outstanding principal balance that is to be sold to the MPF Bank, dependent on the remittance type
First Payment Date:	The Borrower's first payment due date on the loan as specified in the Note.
Next Payment Date:	The actual date that the next Principal and Interest Payment is due from the Borrower to the PFI.
Investor Due Date:	The date that the first payment is due to be remitted to the MPF Bank by the Participating Financial Institution (PFI).
Maturity Date:	The date that the loan is due to be paid-in-full by the Borrower as specified in the Note.
***Federal Financial Stability Plan Loan:**	Indicate if the Mortgage was acquired or funded, in whole or in part, using Federal Financial Stability Plan Funds: Y = Federal Financial Stability Plan Funds were used to fund the Loan N = Federal Financial Stability Plan Funds were not used to fund the Loan

Nationwide Mortgage Licensing System and Registry Information

Loan Origination Company's ID #:	The loan origination company's unique ID # as assigned by the Nationwide Mortgage Licensing System and Registry. The loan origination company is the company that employs the loan originator or that the loan originator represents as an independent contractor. ***Required where the loan originator's applicable state participates in the Nationwide Mortgage Licensing System.***
Loan Originator ID #:	The loan originator's unique ID # as assigned by the Nationwide Mortgage Licensing System and Registry. The loan originator is the individual who takes and signs the Mortgage Application. In limited instances a loan originator may be exempt from the registration requirements of the Nationwide Multistate Licensing System & Registry (NMLS) under the de minimums exception of the SAFE Act. If a loan originator is exempt, then the PFI should populate all applicable data fields with a value of "1000". ***Required where the loan originator's applicable state participates in the Nationwide Mortgage Licensing System.***
Appraiser's State License #:	The state license number issued by the state in which the Mortgaged Property is located. A state certification number may be provided in the absence of a license number. The appraiser must personally inspect the Mortgaged Property (see Selling Guide regarding appraisal reconciliation). *Required for all Loans.*

Supervisory Appraiser's State License #:	If the appraiser is either a sub-contractor or an employee of the supervisory appraiser or appraisal firm and the appraiser's work was directly supervised, provide the supervisory appraiser's state license number issued by the state in which the Mortgaged Property is located. A state certification number may be provided in the absence of a license number. If the appraiser is not licensed, certified or authorized to complete appraisals, the supervisory appraiser must also inspect the Mortgaged Property. *Required when a field appraiser's supervisor has signed the appraisal form.*

Desktop Underwriter® and DU® are registered trademarks of Fannie Mae and Loan Prospector® is a registered trademark of Freddie Mac. FICO® and NextGen FICO® re registered trademarks of Fair Isaac Corporation. CPM™ is a trademark of Fannie Mae.

Loan Presentment Request

PFI Information

Date Submitted:	PFI Name:
PFI Number:	PFI Loan Number:
Submitted By:	MC Number:

Borrower Information

Borrower Name:

Gender:
- [ ] Female
- [ ] Male
- [ ] Borrower did not wish to provide this information
- [ ] Gender of the borrower collected the basis of visual observation or prefix

Age:
_____

Date of Birth:
_____

Ethnicity (Check one or more):

- [ ] Hispanic or Latino
  - [ ] Mexican   [ ] Puerto Rican   [ ] Cuban
  - [ ] Other Hispanic or Latino (Print Origin): _____
- [ ] Not Hispanic or Latino
- [ ] Borrower did not wish to provide
- [ ] Ethnicity of the borrower collected on the basis of visual observation or surname

Race/National Origin:

- [ ] American Indian or Alaska Native (Print name of enrolled or principal tribe): _____
- [ ] Asian
  - [ ] Asian Indian   [ ] Chinese   [ ] Filipino
  - [ ] Japanese   [ ] Korean   [ ] Vietnamese   Other Asian: _____
- [ ] Black or African American
- [ ] Native Hawaiian or Other Pacific Islander
  - [ ] Native   [ ] Hawaiian Guamanian or Chamorro
  - [ ] Samoan   [ ] Other Pacific Islander:_____
- [ ] White
- [ ] Borrower did not wish to provide
- [ ] Race of the borrower collected on the basis of visual observation or surname

Mortgage Partnership Finance™

Revision Date: 5/06/2024

Borrower Citizenship/Residency:	
Self-Employed:	

Monthly Income:	Social Security Number:

Borrower FICO Score: _____	Borrower FICO Score Source: _____

Co-Borrower Name:

Gender:
- [ ] Female
- [ ] Male
- [ ] Borrower did not wish to provide this information
- [ ] Gender of the borrower collected the basis of visual   observation or prefix

Age: _____

Date of Birth:

_____

Ethnicity (Check one or more):

- [ ] Hispanic or Latino
  - [ ] Mexican [ ] Puerto Rican [ ] Cuban
  - [ ] Other Hispanic or Latino (Print Origin): _____
- [ ] Not Hispanic or Latino
- [ ] Borrower did not wish to provide
- [ ] Ethnicity of the borrower collected on the basis of visual observation or surname

Race/National Origin:

- [ ] American Indian or Alaska Native (Print name of enrolled or principal tribe): _____
- [ ] Asian
  - [ ] Asian Indian [ ] Chinese [ ] Filipino
  - [ ] Japanese [ ] Korean [ ] Vietnamese   Other Asian: _____
- [ ] Black or African American
- [ ] Native Hawaiian or Other Pacific Islander
  - [ ] Native [ ] Hawaiian Guamanian or Chamorro
  - [ ] Samoan [ ] Other Pacific Islander:_____
- [ ] White
- [ ] Borrower did not wish to provide
- [ ] Race of the borrower collected on the basis of visual observation or surname

Borrower Citizenship/Residency:
Self-Employment:

Loan Presentment Request

Monthly Income:	Social Security Number:	Total Number of Borrowers:
Co-Borrower FICO Score: _____	Co-Borrower FICO Score Source: _____	
NextGen FICO: ☐ Yes ☐ No	First Time Buyer: ☐ Yes ☐ No	

Universal Loan Identifier

If you are a HMDA reporter and subject to the expand data set reporting requirements, please provide ULI in one of the two input options listed below.

_____

Universal Loan Identifier: _____

LEI:_____   Loan or Application Identifier:_____   Check Digit:_____

Loan Statistics

Loan Origination Source:	☐ Retail	☐ Correspondent	☐ Broker	
Loan Plan Type:	☐ Conventional	☐ FHA	☐ VA	
	☐ RHS	☐ HUD Section 184	☐ Construction to Perm	
Loan Purpose:	☐ Purchase	☐ Cash-Out Refinance	☐ No Cash-Out Refinance	
Occupancy:		Loan Application Date:		
Loan Features:	☐ FHLB AHP	☐ FHLB CICA		
Loan Type:	☐ Closed	Product Type:	☐ 15 year ☐ 20 year	
			☐ 30 year	

Total Mortgaged Properties Count (Required if Occupancy is "Investment Property"): _____

Loan Presentment Request

Term (Months): _____	Note Rate	Original Loan Amount:	Appraised Value:	Sales Price:
	%	$	$	$

Note Date:	LTV:	Subordinated Financing:
_____	_____%	☐ Yes ☐ No If Yes, TLTV: _____%

Housing Expense Ratio:	Total Debt Ratio:	MI Premium Source:
%	%	☐ Borrower ☐ Lender

MERS MIN:

PMI %:	PMI Company:	Agency Case # or MI Cert #:

Documentation Type:	Asset Verification: ☐ Yes ☐ No
AUS Decision:	**AUS Certificate #:**

Appraisal Type:	Appraisal Document File Indentifier:	Temporary Buydown: Yes No

Special Feature Code (s):

Special Housing Goals Loan:

Loan Presentment Request

Property Information

Property Address:

City:	State:	Zip Code:	Zip Code Extension:

Property Type: Condo Project Name:

☐ Single Family Residence   ☐ 2-Unit   ☐ Condo: Limited Review

☐ Manufactured   ☐ 3-Unit   ☐ Condo: (New Projects):

☐ 4-Unit   ☐ Condo: (Established Projects): Manual Review or CPM

☐ PUD (Existing)   ☐ Condo: Fannie Mae Approved (1028 or PERS)

☐ PUD (New)   ☐ Condo: FHA Approved

For Manufactured Housing Only:

Prior Occupancy Status: ☐ New   ☐ Used

Number of Units: ☐ Double-Wide   ☐ Multi-Wide   LTI: _____%   Year Built:_____

	Unit #1	Unit #2	Unit #3	Unit #4
Owner Occupied				
Number of Bedrooms:				
Rent Level	$	$	$	$
Rent and Utilities	$	$	$	$
Affordable Category				

Are Property Address and Mailing the same? [   ]

Mailing Address 1: [   ]

Mailing Address 2: [   ]

Mailing City: [   ]   Mailing State: [   ]   Mailing Zip Code: [   ]

Additional Information	
Cash Reserves at Closing: $	# of Months Reserves at Closing:
PITI Payment Amount: $	Total Other Debt: $

Closed Loans Only		
Principal & Interest Amount: $	Outstanding Loan Balance: $	First Payment Date:
Next Payment Date:	Investor Due Date:	Maturity Date:
Mortgage Acquired Using Federal Stability Plan Funds?: ☐ Yes ☐ No		

Nationwide Mortgage Licensing System and Registry Information	
Loan Origination Company ID #	Loan Originator ID #
Appraiser's Sale License #	Supervisory Appraiser's State License # (if applicable):

Revision Date: 5/06/2024